

# **ROUNDTABLE DISCUSSION AGENDA**

**June 11, 2008**

**1:30 p.m. - 3:00 p.m.**

**HST 510**

Welcome and Introduction – Jennifer Hall, OA State P-Card Coordinator

UMB – Tim Jackson, Vice President Card Services

- Past due balances
- Phase II Online Maintenance Tool

OA – Division of Accounting

- Purchasing Card Policy & Procedure Manual
- Travel Policy as it relates to Purchasing Cards